

Welcome to Masterton Primary School

Office Hours: Monday - Friday
8.30am - 3.30pm

Telephone: (06) 377 5297
Fax: (06) 377 5010
Cell: 027 711 9021 (**Absences Only**)

Email: office@masterton.school.nz
Website: www.masterton.school.nz

School Hours: 8.50am - 10.40am
11.00am - 12.30pm
1.30pm - 3.00pm

2012 School Term Dates

Term 1 - Monday 30th Jan - Thursday 5th April

Term 2 - Monday 23rd April - Friday 29th June

Term 3 - Monday 16th July - Friday 28th September

Term 4 - Monday 15th October - No later than
Thursday 20th December



School Description

Masterton Primary School is a new decile 3 contributing school for Y1 - Y6 pupils at the southern end of Masterton. Ten new classrooms, an administration block and Library were built for the beginning of 2006.

The school staff consists of the Principal, 2 Deputies who are also our Team Leaders. Classroom teachers and specialist teachers are supported by a group of paraprofessionals - teacher aides, administration and grounds staff. The Board of Trustees currently comprises of 4 elected members, 1 appointed member, a staff representative and the Principal.

Our school provides a safe, attractive, caring and supportive environment for all pupils and staff. The school operates an open door policy and encourages community involvement wherever possible.

Our pupils are provided with many learning opportunities. Reading Recovery programmes are in place for identified pupils as are other specific programmes for students as having particular learning needs. Programmes for pupils with special abilities are also planned.





School Description Cont.....

All staff strive to ensure that all children feel accepted and valued and willingly provide an atmosphere conducive to learning.

In addition to our committed staff, our Board of Trustees and Parent Teacher Association assist in promoting a strong partnership with our school community for the benefit of our pupils.

Working together we can ensure that Masterton Primary School continues as one of Masterton's leading educational facilities.





Staff

Principal

Sue Walters

Deputy Principals

Anne Donald (Team Leader)
Steve Elliott (Team Leader)

Teachers

Bruce Alderson (CRT)
Tracey Cassells
Pat Dawson
Jan Dodd (CRT)
Sara Feringa
Jan Flannery
Stephanie Hoy
Sarah McIntyre
Dianne Nelson
Kate Pearce
Sue Smith
Sarah Sulzberger
Debbie Tangen
Charlotte Williams

Office Personnel

Karen Brown
Keri Hughes

Teacher Aides

Anna Carston
Karen Cox
Denise Forman
Vikki Graham
Janice Lenz
Jeanette Wyeth

Caretaker

Brian Aldridge

After School Care

Denise Forman
Janice Lenz

Reading Recovery

Jane Ammundsen

Social Worker

Pauline Brooks

It Teacher of Deaf

Janet Milne

RTLB Manager

Annette MacDonald



Vision/Values

Our community members have indicated their wish for our school to provide a **safe, stimulating and friendly** environment where all students can confidently achieve to the best of their ability, particularly in the areas of **Literacy** and **Numeracy**.

All students are supported in their learning by teachers, paraprofessionals, parents and whanau who model for and encourage in students the attributes of **respect for others, honesty, trustworthiness** and **reliability**.

Students actively participate in educational opportunities which lead them to become **motivated, independent, self disciplined, positive learners** who demonstrate the skills and understandings which will ensure they become **successful members** of their community.



Mission Statement

We aim to encourage our students to be “Motivated, Positive, and Successful.” We aim to achieve continuous school improvement and to maximize student achievement through

- ***excellence in teaching and learning***
- ***excellence in school organisation and systems management***
- ***excellence in school leadership and governance***
- ***excellence in meeting the diverse needs of all learners in our school***



Staff Continued

Special Needs Teacher

Librarian
Tracey Birchall

Board of Trustees

Dave Dale
Anne Donald (Staff Rep)
Tracey Morris
Mike Nicholls
Dearnn Reiri (Chairperson)
Wendy Smith
Sue Walters (Principal)

Cleaners
Illa and Bruce Clapp



Features of our School

- Two Syndicates
- Small Class Sizes
- Pupils working at many levels within the same room
- Full Inclusion of Pupils with Special Needs
- Special Needs shower/changing area
- Extension Programme for More Able Students
- Supervised Lunch Time Activities
- Written reports at the end of Term 2 and Term 4
- Adventure Play Areas
- Drama Club
- Choir
- Cultural Groups
- Sports Teams
- Education Outside the Classroom
- Computers in Classroom networked throughout the school
- Open Door Policy
- Consistent Discipline and Strategies
- Rural Outlook



Cultural Diversity Statement

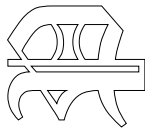
Masterton Primary School recognises the diverse cultural needs of its community and will ensure that policies and practices underpinning all school activities will reflect that diversity and the unique position of Maori.

We will:

- Incorporate elements of **Tikanga** and **Te Reo** across all areas of the curriculum.
- Implement a regular **Te Reo** programme
- Establish signs in both English and Maori, ensure classrooms display basic **Te Reo**, numbers, colours, days, months, greetings.
- Budget appropriately for staff development opportunities.
- Provide appropriately to ensure adequate resourcing.
- Provide support for Maori students through the Maori Achievement Group.
- Consult regularly and effectively with our Maori Community.



General Information Cont.....



Parent Teacher Association

Now called Friends of School. The aim of the F.O.S. association is to raise funds to enable the school to purchase further equipment not provided for through the operating grant.

Membership of F.O.S. enables parents to become more involved in their child's school. F.O.S. meetings are open to all parents/caregivers and meeting dates are advertised in the school newsletter.

We welcome new members and invite you to talk to the Principal or Deputy Principals if you are interested in joining.



Stationery

The school has New Entrant stationery packs for sale during the year. Stationery lists for all other classes are available from the school office. This can be purchased from any Stationers.



Uniform

Masterton Primary School has a school uniform. All children are expected to wear the correct uniform when attending school, to and from school and at school functions, with pride. One compulsory uniform item is a wide brimmed sunhat which must be worn at school in Terms 1 and 4. A list of school uniform and prices is available from Postie Plus. Please ensure all clothing is clearly named (in more than one place preferably.)

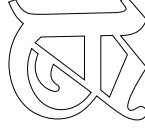


General Information



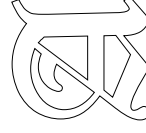
Absences

If your child is absent, please phone the school office, 377 5297 or text on 027 719021 before 9.00am. Parents of non-reported absences will be contacted to ascertain their whereabouts. For the safety of your child if contact cannot be made, we will make a referral to Tuancy. When a child is unexpectedly absent for more than one day, it is important that parents phone the school each morning.



Addresses and Telephone Numbers

It is vital that the school has an up to date record of home address and phone numbers of parents/caregivers and emergency contacts. The school office needs to be advised promptly of any changes.

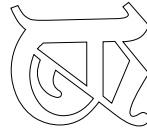


Appointments

Please phone the school office if you wish to make an appointment with the Principal or class teacher to ensure their availability as they are often involved in meetings.

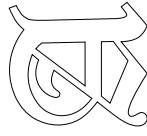


General Information Cont.....



Assemblies

Whole school assemblies are held at 12 O'clock every Friday. Parents/ Caregivers are welcome at all times.



After School Care

This OSCAR approved programme runs from Monday to Friday during each term. The hours are 3.00pm until 5.15pm and the cost is \$6.00 per child per day. The programme is organised by a Supervisor and an assistant. A teacher is also on After School Care duty until 5.15pm, to support the supervisors. Afternoon tea is provided plus a range of activities and provision is made for children to complete homework tasks.



Banking

Banking is available each Thursday morning from 8.30am - 9.00am for children with National Bank School Plus accounts. An account may be opened, at any time, by filling in the appropriate forms obtainable from the school office.



General Information Cont.....



Library

The school is continually upgrading and expanding its Library in an effort to provide the children with as wide a range of reading materials as possible.

Funds from both local and government sources are used. Books are issued electronically to use both at home and school. Parents are asked to ensure the books are returned and that care is taken in the use and storage of books.

The Library is also available to parents during the school day.



Newsletter

Our school newsletter is sent home with the oldest member of each family every Tuesday. It is important to ask your child for this newsletter as you will find valuable information in it each week to keep you up to date with what is happening at MPS. The newsletter can also be downloaded from our website. www.masterton.school.nz



General Information Cont.....



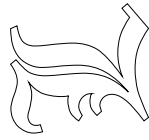
omework

Homework takes many forms and is an opportunity to share in your child's education in a really positive way. It is not intended to cause difficulties but is often an extension of the school day. Please support your child with their homework tasks. Parents are welcome to discuss homework problems or successes with the teachers.



ewellery

The wearing of jewellery is discouraged for safety and security reasons, should children wish to have their ears pierced, please wear only studs for safety reasons.



unches

Lollies and fizzy drinks are prohibited as are dry noodles for health reasons. All children are provided with a piece of fruit each day as part of the 'Fruit in Schools' programme. Healthy lunches promote effective learning. If you would like advice on healthy lunches, please talk to your child's teacher or the Health Nurse.



General Information Cont.....



icycles

Children cycling to school must walk their bike inside the school grounds at all times and place them in the cycle racks provided. All children cycling are expected to have good road safety knowledge, a safe cycle and must wear a helmet.



ars and Parking

For student safety, please do not drive into the school grounds. Because of the restricted areas and the daily visits by taxis, parents are requested to park in South Road. Co-operation with this request will stop congestion and greatly enhance the safety of pupils. Please do not park on yellow lines, bus stops or over drive ways.



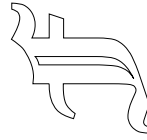
General Information Cont.....



enrolment

We welcome and encourage New Entrant pre enrolment visits before your child starts school. Please don't hesitate to contact the school to discuss enrolment and to arrange visits. Parents are asked to stay with their child during these visits.

At the initial enrolment interview a Birth Certificate must be presented and parents will be asked to complete a health record and school emergency contact form. You will also be asked for your child's immunisation record.



irst Aid Treatment

Minor injuries are treated on the spot by a member of staff. If it is felt that a doctor's advice is necessary then parents will be contacted immediately and arrangements made. If parents/caregivers cannot be contacted then the school will proceed with the treatment. All injuries are recorded in the medical book.



General Information Cont.....



hair

Pupil's hair is expected to be neat and tidy. Students are discouraged from wearing inappropriate hair styles.



headlice

These are very common in all schools and Early Childhood Centres. The eggs (nits) look like sugar and are stuck on the shafts of hair, near the scalp. Treatment is available from chemists, and is usually a shampoo, cream or lotion. Please check your child's hair regularly, especially in the summer. Regular use of conditioner helps prevent reoccurrence.



Health Nurse

The Public Health Nurse has a clinic at school once a week and also visits the school when the need arises. All new entrants will be seen by the Health Nurse, with a parent present. She will examine the children at a teacher's or parent's request. This will be followed by a visit to your home if the child requires further medical treatment. For clinic details please contact the office.